



JIS UNIVERSITY
81, NILGUNJ ROAD, AGARPARA, KOLKATA – 700 109

Instruction to WBJEE Allotted Candidates

Documents required for Verification (Original and self attested copy)

- 10TH ADMIT/DOB CERTIFICATE
 - CLASS 10TH MARKSHEET (ORIGINAL AND PHOTOCOPIES)
 - CLASS 12TH MARKSHEET (ORIGINAL AND PHOTOCOPIES)
 - RANK CARD OF WBJEE
 - SEAT ALLOTMENT LETTER & ADMISSION LETTER (ISSUED BY WBJEE BOARD)
 - WBJEE ADMIT CARD
 - FEES PAYMENT RECEIPT OF SEAT ACCEPTANCE
 - DOMICILE CERTIFICATE (WB DOMICILED CANDIDATES- APPENDIX 1 OR 2)
 - CASTE CERTIFICATE (IF APPLICABLE)
 - INCOME CERTIFICATE (ISSUED BY COMPONENT AUTHORITY AS MENTIONED IN INFORMATION BULLETIN OF WBJEE) FOR TFW ALLOTTEE – APPENDIX 4
 - AADHAR CARD
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- Date of Documents verification of 1st Round allotted candidates – **7th July, 2026 to 11th July, 2026**
 - Date of Documents verification of 2nd Round allotted candidates – **21st July, 2026 to 23rd July, 2026**
 - Date of Documents verification of 3rd Round allotted candidates – **28th July, 2026 to 30th July, 2026**

Time of Reporting – 10:30 AM to 05:00 PM

For admission assistance call –8967743361/62/9073322509/9230913790

Documents required at the time of Admission

1. 10th Admit
2. 10th Marksheet & 12th Marksheet
3. 10th Pass certificate and 12th Pass certificate
4. Rank Card
5. Allotment Card & Admission Letter (issued by WBJEE board)
6. Domicile Certificate (WB Domiciled Candidates)
7. Caste Certificate (if applicable)
8. Income Certificate (Issued by BDO or SDO or equivalent) for TFW Allottee
9. Aadhar Card
10. 5 Stamp size colour photos
11. School TC / Migration