



UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002

*Submission of information by JIS University for ascertaining their norms and standards*

**A. Legal Status**

<b>1.1</b>	<b>Name and Address of the University</b>  <b>JIS University</b> 81, Nilgunj Road, Agarpara, Kolkata-700109, West Bengal, India
<b>1.2</b>	<b>Headquarters of the University</b>  <b>JIS University,</b> 81, Nilgunj Road, Agarpara, Kolkata-700109, West Bengal, India
<b>1.3</b>	<b>Information about University</b> <b>a. Website</b> _____ <b>b. E-mail</b> _____ <b>c. Phone Nos.</b> __ <b>d. Fax Nos.</b> _____ <b>e. Information about Authorities of the University</b> <b>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor</b> _____ <b>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor</b> __ <b>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar</b> _____ <b>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer</b> __  www.jisuniversity.ac.in info@jisuniversity.ac.in 033-25636677 033-22893945 / 033-25636677 ----- a. Mr.Taranjit Singh, Chancellor chancellor@jisuniversity.ac.in Mobile No. +91 98300 41943 ----- b. Prof.(Dr.) Bimal Chandra Mal Vice-Chancellor vc@jisuniversity.ac.in Mobile No. +91 94320 11487 ----- c. Dr. Satyendra Singh Tomar Asst. Registrar asst.registrar@jisuniversity.ac.in Mobile No: 9693399679 Fax No: 03325837029 ----- d. Mr. Santosh Kumar Mishra, Finance Officer Tel (O) :03325636677 Mob.: 9432011489 Email: santosh@jisgroup.org

<b>1.4</b>	<b>Date of Establishment</b>
	03/02/2015
<b>1.5</b>	<b>Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)</b>
	NARULA EDUCATIONAL TRUST (Reg. No- 2239 of dated 5th August 1999) <b>Enclosure 1</b>
<b>1.6</b>	<b>Composition of the Society/Trust (Details to be provided in Appendix-I)</b>
	Yes. Details provided in <b>Appendix-I</b>
<b>1.7</b>	<b>Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? (Details to be provided in Appendix-II)</b>
	YES. Details provided in <b>Appendix-II</b>
<b>1.8</b>	<b>Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:- (Details to be provided in Appendix-III)</b>
	Yes. Details are provided in <b>Appendix-III</b>
<b>1.9</b>	<b>Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:- (Details to be provided in Appendix-IV)</b>
	No
<b>1.10</b>	Act and Notification under which established (copy of the Act & Notification to be enclosed)
	Act and Notification Enclosed in <b>Enclosure 1.10a and 1.10b</b>
<b>1.11</b>	Whether the University has been established by a separate State Act?
	The JIS University Act, 2014 (West Bengal Act XXII of 2014) came into effect through the Government of West Bengal Notification No 86-Edn (U)/OM-4L/2013 , dated 3rd February, 2015. <b>Enclosure 1.11</b>

## B. Organization Description

<b>2.1</b>	<b>Whether Unitary in nature (as per the UGC Regulation)</b>
	Yes
<b>2.2</b>	<b>Territorial Jurisdiction of the University as per the Act</b>
	West Bengal, India vide THE JIS UNIVERSITY ACT,2014 West Bengal Act XXII of 2014
<b>2.3</b>	<b>Details of the constituent units of the University, if any, as mentioned in the Act</b>
	No

2.4	<p><b>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</b></p> <p><b>a. Place of the off-campus _____</b>  <b>b. Letter No. &amp; date of the approval of State Government ____</b>  <b>c. Letter No. &amp; date of the approval of UGC _____ (Details to be provided in Appendix-V)</b>  <b>(Please attach attested copy of the approval)</b></p> <table border="1" data-bbox="312 405 1007 499"> <thead> <tr> <th data-bbox="312 405 560 465">Name of the Organization</th> <th data-bbox="560 405 1007 465">Activities</th> </tr> </thead> <tbody> <tr> <td data-bbox="312 465 560 499"> </td> <td data-bbox="560 465 1007 499"> </td> </tr> </tbody> </table>	Name of the Organization	Activities		
Name of the Organization	Activities				
No					
2.5	<p><b>Whether any offshore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</b></p> <p><b>a. Place of the off-shore campus _____</b>  <b>b. Letter No. &amp; date of the approval of Host Country ____</b>  <b>c. Letter No. &amp; date of the approval of Government of India _____</b>  <b>(Details to be provided in Appendix-VI) (Please attach attested copy of the approval)</b></p>				
No					
2.6	<p><b>Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)</b></p>				
No					
2.7	<p><b>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC? (Details to be provided in Appendix-VII) (Please enclose attested copy of the approval from the competent authority)</b></p>				
No					

### C. Academic Activities Description

#### 3. Academic Programmes

3.1	<p><b>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</b></p> <p>As per letter No.273-Edn(U)/1U(JIS)-01/15 dated 19.03.2015 from Higher Education Department, Government of West Bengal , JIS University does not require any formal or separate “No Objection Certificate” from the State Government for starting any course in the University provided that the Governing Board of the University has unanimously taken resolutions/decisions in this regard and necessary infrastructural, administrative as well as academic requirements are in place as per the guidelines of relevant regulatory bodies for starting the said course. Extracts of the minutes of the Governing Body in reference to approval of the courses and letter from Higher Education Department, Government of West Bengal are attached as Appendix-VIII</p>
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<b>3.2</b>	<b>Current number of academic programmes/ courses offered by the University</b>						
	Details provided in <b>Appendix-IX</b>						
<b>3.3</b>	<b>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</b> <b>a. Start new courses</b> <b>b. To increase intake</b>						
	Yes: Approvals of relevant statutory councils, viz., AICTE, BCI, NCTE and PCI are enclosed in Appendix-X						
<b>3.4</b>	<b>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:- (Details to be provided in Appendix-VII) (Please enclose copy of the course-wise approval of the competent authority)</b>						
	NIL						
<b>3.5</b>	<b>Temporal plan of academic work in the University Semester system/ Annual system</b>						
	1. For D. Pharm. Course, Annual System is followed as per PCI guidelines. 2. For all other courses Semester System is being followed.						
<b>3.6</b>	<b>Whether the University is running any course, which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</b>						
	<table border="1"> <thead> <tr> <th>Name of the Study Centre</th> <th>Courses offered</th> <th>No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>a. Name of the course(s)  b. Since when started  Whether the University has applied for permission from UGC?  (Details to be provided in Appendix-XI)</p>	Name of the Study Centre	Courses offered	No. of students enrolled			
Name of the Study Centre	Courses offered	No. of students enrolled					
	NA						

#### 4. Student Enrolment and Student Support -

<b>4.1</b>	<b>Number of students enrolled in the University for the current academic year (AY 2019-2020) according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)</b>						
Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin students	
UG	M	205	126	0	5	0	336
	F	178	49	0	2	0	229
	T	<b>383</b>	<b>175</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>565</b>
PG	M	33	8	0	0	0	41

	F	58	21	0	0	0	79
	T	91	29	0	0	0	120
M. Phil	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Ph.D.	M	13	0	0	0	0	13
	F	6	0	0	0	0	6
	T	19	0	0	0	0	19
Diploma	M	42	4	0	0	0	46
	F	7	3	0	0	0	10
	T	49	7	0	0	0	56
PG Diploma	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0
Any Other (Pl. Specify)	M	0	0	0	0	0	0
	F	0	0	0	0	0	0
	T	0	0	0	0	0	0

M-Male, F-Female, T-Total

4.2	Category-wise No. of students	Category	Female	Male	Total
		SC	30	28	58
		ST	4	8	12
		OBC	34	82	116
		PH	0	0	0
		General	366	208	574
		<b>Total</b>	<b>434</b>	<b>326</b>	<b>760</b>

4.3	Details of the two batches of students admitted					
Particulars	Batch 1			Batch 2		
	Year of Entry – 2015			Year of Entry - 2016		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	87	30	117	234	49	283
<b>No. of Drop-outs</b>						
(a) Within four months of Joining	6	1	7	6	8	14
(b) Afterwards	2	0	2	0	0	0
No. appeared for the final year examination	79	29	108	228	41	269
No. passed in the final exam	79	29	108	228	41	269
No. passed in first class	76	28	104	221	41	262

4.4	<p><b>Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details</b></p> <p>JIS University identifies the educationally disadvantaged students admitted and regularly organizes and conducts bridge course – an orientation programme for the first year students in the following disciplines English, Physics, Chemistry and Mathematics for 2-4 weeks as per requirement. The objective of induction programme is to bridge the gap that would possibly exist between the academia and the newly joined students in terms of orienting their academic environ and partly eliminate the fear factor and bring them at par with the other students. Students are also introduced to different clubs that are operated in the campus (Entrepreneurship Club, Photography Club etc.) which would empower them in discovering their hidden potentials and enable them to grow into matured, full-fledged overall personalities. This two-week student enhancement and development programme is devised for overall grooming and enhancement of the students’ fraternity with a special punctuation for students from rural and semi-rural community. In addition, the weaker students are identified at various stages of evaluation and the concerned faculty organizes remedial classes for them. The performance of such students is then monitored in the subsequent evaluations to close the loop and action is taken accordingly.</p>
4.5	<p><b>Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details</b></p> <p>The University provides tuition fee waiver on specific requests to the Economically /socially disadvantaged students. Enclosure 4.5</p>
4.6	<p><b>In case the University is running M. Phil/ Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M. Phil/Ph.D.</b></p> <p>The university is running Ph.D both full time and part time modes as per the UGC Regulations of 2009</p>
4.7	<p><b>Whether the University has a website? If yes Please give website address and whether the website is regularly updated?</b></p> <p><b>Yes</b> jisuniversity.ac.in <b>Yes, web site is regularly updated</b></p>

## 5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	<p><b>Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)</b></p> <p>Initially The curriculum is extensively discussed, deliberated upon at the department level. The curricula of various Programs were then put for scrutiny and consideration before the respective Board of studies. The minutes and proceedings of the Board of Studies is then placed for approval by Board of Studies to Academic Council. The recommendations of the Academic Council were reported to the Governing Board for final approval.</p> <p>The composition of each of these authorities is attached as follows:</p> <ol style="list-style-type: none"> <li>Board of studies - Attached as <b>Enclosure 5.1 a</b></li> <li>The Academic Council - Attached as <b>Enclosure 5.1 b</b></li> <li>The Governing Board - Attached as <b>Enclosure 5.1 c</b></li> </ol>
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5.2	<p><b>What is the Rules / regulations / procedure for revision of the curriculum and when was the curriculum last updated?</b></p> <ol style="list-style-type: none"> <li>1. JIS University understands that review of the Programs, Curricula and Syllabi is a continuous process. In line with philosophy of keeping the teaching and learning of academics abreast with the latest advancements in knowledge and developments in respective areas, the periodic review of Curricula has been planned.</li> <li>2. The curricula for the programs on offer has been adopted after due deliberations amongst the stake holders, with inputs from academia and industry. It is contemporary and updated at this stage of the University development.</li> <li>3. Process followed by JIS University for addition/deletion of Courses /modification to curricula is as following- <ol style="list-style-type: none"> <li>a) Once an academic programme has been initiated by the University, the programme is assigned to a teaching Department of the University. Faculty members are required to propose improvements to the course structure to the Board of Studies of the department.</li> <li>b) The Board of Studies of each Department has biannual meetings in which modifications, improvements and additions to the Course Structure and Syllabus are discussed. Their suggestions are forwarded to the Academic Council for its consideration.</li> <li>c) These suggestions are vetted by the Academic Council which forwards the approved suggestions to the Governing Body for implementation</li> <li>d) The process of revision of the curriculum is a continuous process which happens biannually.</li> </ol> </li> </ol> <p>Following the CBCS guideline the curriculums of all the departments have been thoroughly revised in 2019.</p>
5.3	<p><b>Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.</b></p> <p>Yes. All programs being conducted by the University have been recommended by Academic Council and approved by the Governing Body of the University.</p> <p>The extracts of the minutes are enclosed. <b>Enclosure 5.3</b></p>
5.4	<p><b>Furnish details of the following aspects of curriculum design:</b></p> <p><b>Innovation such as modular curricula Inter/multidisciplinary approach</b></p> <p>JIS University aims to create a learning atmosphere fostering an environment of entrepreneurship, innovation, multi- and inter-disciplinary industry oriented research at every level of the curriculum. The University follows the <i>Choice Based Grading System (CBCS)</i> encouraged by UGC. The Curriculum has a flexible structure with lot of (flexibility available to students to choose their electives Program in the Semester based teaching, evaluation and grading/assessment pattern advocated in the CBCS.</p> <p>The University also offers <i>Project-based learning (PBL)</i> which enables the students to acquire a deeper knowledge through active exploration of real-world challenges and problems. It also helps the students to develop a creative and analytical thinking mindset.</p> <p><b>SKILLX:</b> JIS University organizes a unique exhibition event every year to further the cause of Innovation and Entrepreneurial Development for the students. This is an exhibition of innovative projects undertaken by the students of undergraduate and post-graduate disciplines of JIS University. SkillX is JIS University's endeavour to equip young minds with innovative, enterprising &amp; creative skills and ideas. It is the university's own enterprise to combine hands-on training and skill development with theoretical academic pedagogy. In this Skill exposition the young and talented students showcase their innovation and creativity through models &amp; ideas, displayed across the campus ranging from Aerodynamics to Robotic Arms, Artificial Intelligence to Knowledge Management, Industrial Biotechnology to Waste Management, Sewage treatment to Drug Design, to Solar Cell, Home</p>

automation to electronic circuit application, new product development to business ideas. External Experts are arranged to evaluate the students of various disciplines at the SKILLX event.

Two key elements of inter-disciplinary learning; Life Skills and Entrepreneurial thinking form the essential Courses for all students in the University.

In addition, MOOCs platform is being used to ensure international relevance of the curriculum.

### **A. Engineering**

The curriculum design for Engineering Programs is based on the philosophy that aims to empower the students with a critical thinking led approach, scientific temperament and knowledge in science and engineering, besides also in the fields of management, to solve problems that challenge humanity. It caters for teaching that builds critical thinking abilities, inspiring learning environment with optional /elective content that challenges and motivates students, multidimensional options where knowledge of science and technology is part of a broader knowledge platform. A student has the choice of opting interdisciplinary Courses outside the chosen program and catering for extracurricular dimensions promoting many other facets of campus life like student clubs etc.

In line with above philosophy, the University has aimed at creation of curriculum and teaching practices where the traditional teacher-centric approach has been changed to largely student-centric approach; combining the strength of face to face teaching with the power of technology enhanced learning, laying emphasis on blended learning, attempting to introduce concepts such as problem based learning and collaborative group learning. The curriculum is expected to combine the best practices in pedagogy with appropriate e-learning tools to take care of the individual differences amongst learners of various classes and intellectual calibers.

The curriculum and the pedagogic design has also been so integrated as to ensure that students are carefully guided “how to learn” on their own. The curriculum is so designed as to ensure that along with the minimum set of competencies in their chosen specialization, graduates also acquire generic skills and attitudes as an integral part of their program of study. The curriculum is also designed to ensure that the Program Outcomes (POs) as well as Program Specific Outcomes (PSOs) are addressed adequately by the Program Curriculum. For each Course of a Program, the Course Outcomes (COs) are formulated and then assessed continuously by the teacher concerned whole teaching that Course.

Further, the curriculum is also based on the experience gained / studies carried out of the following aspects:

- a) Curriculum being followed in reputed Universities/Institutions likes IITs, NITs and Central Universities etc.
- b) Expectation of Industry,
- c) Practice based Courses, and
- d) Integrated Curriculum incorporating essentials of Courses of other disciplines as well as a larger component of projects and provision of flexibility for slow and fast paced learning.

### **B. Management**

JIS University Management program focuses on the creative transformation of Individuals, Organizations and Society. The aim of the curricula of the School is to ensure development of a student as a well-rounded management professional who can adapt and lead in India's fast-growing, rapidly changing environment today. The Courses will enable students to conceive and create innovative enterprises to ride the growth wave.

The Curriculum, Content and Pedagogy are designed with the aim of ensuring that students evolve into a futuristic leader who can think beyond the obvious and create new blue oceans of opportunities for the organizations that they eventually chose to work with. The Curriculum also consists of Courses that develop individual quality by fine tuning the innate behavioral and leadership skills required of managers of tomorrow which include creativity, innovation, communication, image management, ethics etc. This will be supplemented by functional skills in various areas of organizational management which would enable the graduate from the Program to creatively steer enterprises through exponential growth trajectories.

The first year Courses are common to all students, and, designed to provide the students with enough knowledge and skills to excel in any stream of management irrespective of the specialization they chose through electives in the second year.

The Summer Internship is an important building block of the Program. The internship provides an



opportunity to put learning into practice and gives an opportunity to learn the nuances of managing large organizations through hands-on practice.

### **C. Juridical Sciences**

The Integrated dual degree Program BBA-LLB (H) and LLB (H) are approved by the Bar Council of India. The Department of Law, JIS University aims to transcend legal education as Justice Education to shape the future thought leaders as crusaders of a fair and just society. The Curricula of JISU law Degree Programs have been designed imbibing and integrating the Curriculum of National and International Law Schools. The dual degree honours programs aim to impart substantive and procedural laws of National and International comparative perspectives. The School aims to expose and provide litigation, transactional and research platforms. The aim is to build a theory-practice integration, which will enable the much desired capacity building of the legal profession.

The Courses of the Law Degree Programs integrate the concepts, legal provisions, case laws and comparative analysis to get a holistic picture of the Courses. In the Integrated BBA-LLB (Honors) Program offered by the University, students will gain an in depth knowledge of Civil, Criminal, Commercial and International law. The program shall prepare the students with the skills, knowledge and strategic perspectives essential to the needs of legal practice.

There is great emphasis is on extensive and in-depth Moot Court Clinics. The Clinical Courses also span to other under developed areas of Alternate Dispute Resolution, Arbitration, Conciliation and Mediation. Further, in addition to the Mandatory Courses prescribed by Bar Council in the first and second degrees, there will be an offering of contemporary seminar Course touching upon Technology interface, social interface and public policy discourses.

The first degree of BBA will cover crucial business papers of Management Theory, Business Analytics, Business Communication, Critical Thinking, Business Accounting, Acquisition and Mergers, and other business subjects.

### **D. Science**

The Department of Science is an interdisciplinary professional school whose Programs have been designed to provide the right mix of knowledge, perspective and skills that students need to succeed in today's highly competitive and rapidly changing media environment.

A unique feature of the Curriculum is that majority time is dedicated to acquiring skills in state-of-the-art labs. All practical work is supervised by Faculty that have worked in the industry and are familiar with the latest technology The focus is on learning by doing. Students acquire practical skills through project work. Among other things they bring out on campus are set up blogs, run student website, produce television news bulletins, develop one-minute videos for web, write news reports based on information obtained through RTI queries, and analyze data to find news threads.

The Faculty is required to ensure that the learning outcomes are achieved through well planned lectures and lab work. Team work and collaborative learning is another key component of the teaching methodology. The students are made to work in teams to carry out pre-defined tasks.

### **E. Hotel Management**

Department of Hotel Management at JIS University is offering undergraduate programs like B.Sc. in Hospitality & Hotel Administration and B.A in International Hospitality & Hotel Administration. The department has one of the best infrastructures and enjoys the double advantage of being close to the business hub yet away from the noise and pollution, providing students the opportunity to be absorbed in their education amidst tranquility and peace.

The three year programs equip students with all the required skills, knowledge and attitude to efficiently discharge supervisory responsibilities in the Hospitality sector. The program also involves in-depth laboratory works for students to acquire required knowledge and skills standards in the operational areas of Food Production, Food & Beverage Service, Front Office Operation and House Keeping. The program imparts substantial Managements inputs area such as Sales & Marketing, Financial Management, Human Resource Management, Hotel & Catering Law, Property Management, Entrepreneurship Development, Computers with special focus on Tourism Studies. The courses also include an internship in the industry across globe for offering students practical exposure.

### **F. Pharmacy**

Department of Pharmaceutical Technology, JIS University Kolkata offers B. Pharm and D. Pharm which

	<p>are recognized by AICTE and PCI, New Delhi. Adding to the excellent Labs, there is good infrastructure with most conducive atmosphere with the state of the art instructional facilities, sophisticated equipment and research amenities.</p> <p>Research activities include Pharmacology, Chemistry of natural products and study of Synthetic crude drugs, drug analysis in pure form as well as in formulations, drug delivery and pharmacy practice.</p> <p>All students are strongly encouraged to work in Pharmaceutical industries and community pharmacy during the vacation.</p> <p>All learning is student-centric, with the Programs designed to ignite student interest and motivation. The assignments are deadline driven, and the students are expected to produce their best under pressure.</p>
<b>5.5</b>	<p><b>Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.</b></p> <p>Yes. JISU have established Internal Quality Assurance Cell (IQAC) as per the NAAC guidelines, which conducts quality audits annually. The latest composition of the IQAC and date of conduction of IQAC meeting for last three years is given in <b>Enclosure 5.5</b></p> <p>Academic audits focus on the processes that the University uses to make decisions about curriculum contents (curriculum creation), how it determines desired outcomes (Learning outcomes), how the faculty deliver the courses (Faculty preparation and student assessment), and the university can ensure that courses are actually delivered as designed (Ensuring quality of delivery).</p>
<b>5.6</b>	<p><b>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field Trainings, Seminars, etc.)</b></p> <p>In addition, to class room instructions, the teaching/learning methodology also includes;</p> <ol style="list-style-type: none"> <li>i. <b>Project-based learning (PBL)</b> which enable the students to acquire a deeper knowledge through active exploration of real-world challenges and problems and develop a creative and analytical thinking mindset.</li> <li>ii. <b>SKILLX:</b> JIS University organizes a unique exhibition event every year to further the cause of Innovation and Entrepreneurial Development for the students. This is an exhibition of innovative projects undertaken by the students of undergraduate and post-graduate disciplines of JIS University.</li> <li>iii. <b>Corporate Internship</b> (for 6 weeks at the end of 6th semester, besides smaller duration internship programs in 2nd year for the B. Tech students) and (8-10 weeks at the end of 1<sup>st</sup> Year for MBA Programs). Similarly, Practice Teaching are organized for students of B.Ed. with schools. The LLB &amp; BBA-LLB students are put through internship aligned to BCI policy with NGOs/Policy Institutes, Law Firms/ Individual Lawyers, Judiciary as clerks and Industry Legal cells etc.</li> <li>iv. <b>Seminars which normally form part of the project presentation.</b></li> <li>v. <b>Tutorial sessions aimed at problem solving exercises.</b></li> <li>vi. <b>Assignment and quizzes.</b></li> <li>vii. <b>Extra-Curricular assignments, hobbies clubs</b></li> <li>viii. <b>The clinics having field visits for legal aid, writing a case diary on observing cases in Courts and covering a wide range of legal Courses.</b></li> <li>ix. <b>Flipped classroom/Content coverage through MOOCs.</b></li> <li>x. <b>International Summer/Winter Training programs at foreign Institutes as per MOUs.</b></li> <li>xi. <b>Group discussion &amp; Role Plays</b></li> </ol>
<b>5.7</b>	<p><b>Please provide details of the examination system (Whether examination based or practical based)</b></p>

	<p>The University follows a framework of continuous evaluation policy. The components of evaluation in each Course are required to be pre-defined by the concerned teachers and communicated to all students at the beginning of each Course. The examination system comprises of the following:</p> <ol style="list-style-type: none"> <li>Generally, 2 written examinations i.e. Mid Term and End Term Examination</li> <li>Continuous Assessment by faculty in the form of class tests, quizzes, minor projects, group and individual assignments, Seminars, open book exams, classroom interaction, Or any other component as decided by the faculty teaching the Course.</li> <li>Practical's whether a part of the Course or a separate Course which involves day-to-day evaluation and/or Mid-Term/End-Term evaluation as decided by the teacher concerned</li> </ol> <p>The details of examination and evaluation system of each Program are covered under respective regulations and rules governing the program. The Examination Procedure in general is attached as <b>Enclosure 5.7</b></p>
<b>5.8</b>	<p><b>What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?</b></p> <p>Answer script of students are scanned and digitized, the scanned answer sheets are stored in database servers. Answer scripts are allotted to evaluators (Internal &amp; External) online, along with answer keys. Evaluation report is submitted directly in the online portal. Direct uploading of practical and internal marks is done by the concerned subject experts in the examination portal. CoE section verifies the marks uploaded. After moderation of result and analysis of graded by the Examination Committee, students result are published online</p> <p>Externals are invited for moderation of End semester question paper</p> <p>External examiners are invited for assessment of Projects at all levels and evaluation of Ph. D thesis and its oral defense. End semester practical examinations are conducted by external experts.</p>
<b>5.9</b>	<p><b>Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.</b></p> <p>No cases of malpractice reported</p>
<b>5.10</b>	<p><b>Does the University have a continuous internal evaluation system?</b></p> <p>Yes.</p>
<b>5.12</b>	<p><b>How are the question papers set to ensure the achievement of the course objectives?</b></p> <p>The question paper is evenly distributed over the entire syllabi (as applicable for the examination) with the varying level of complexity as defined under Bloom's Taxonomy. The questions are roughly distributed as under:</p> <ol style="list-style-type: none"> <li>Comprehension questions (including simple applications)</li> <li>Application oriented questions</li> <li>Analysis and simple level synthesis questions</li> <li>Higher level Synthesis, Evaluation &amp; critique questions</li> </ol>
<b>5.13</b>	<p><b>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</b></p> <ol style="list-style-type: none"> <li>Like many other premier institutions, the Faculty which conducts the course, is fully responsible for setting up of questions papers and evaluation.</li> <li>Question paper for the end semester examination are moderated and finally prepared by a pool of external experts as approved by the Examination Committee</li> <li>The invigilation duties are assigned by the controller of examination from amongst the pool of</li> </ol>

	internal faculty. d. Roving Observers are appointed to observe the overall examination during each semester examination																														
<b>5.14</b>	<b>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</b>																														
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#### D. Admission Process

<b>6.1</b>	<p><b>How are students selected for admission to various courses? Please provide faculty-wise information</b></p> <p><b>a. Through special entrance tests</b>  <b>b. Through interviews</b>  <b>c. Through their academic record</b>  <b>d. Through combination of the above</b></p> <p><b>Please also provide details about the weightage give to the above</b></p> <p><b>Engineering &amp; Pharmacy</b>  The Students for B.Tech and B.Pharm programme are selected for admission through West Bengal Joint Entrance Examination (WBJEE) – 50% and rest 50% through JIS University Entrance Examinations conducted every year. In addition, the students need to get a minimum of 45% average in physics, chemistry &amp; mathematics in their XII std. examinations  The students for all other undergraduate &amp; postgraduate are selected for admission through the following process-</p> <ol style="list-style-type: none"> <li>1) Appearance in JIS University Entrance Examinations</li> <li>2) Personal Interviews conducted by faculty members for shortlisted applicants from written test</li> <li>3) Admission offer to shortlisted students from the personal interview</li> </ol> <p><b>Ph. D.</b>  Candidates for the Doctoral Programme are required to appear for a written test and an interview to be conducted by the Doctoral Scrutiny Committee. Candidates shall be selected for admission into the programme according to merit determined after giving suitable weightage to the following:</p> <ol style="list-style-type: none"> <li>1. Marks/grades obtained at the Master's Degree level (40%)</li> <li>2. Performance at the test and interview (60%)</li> </ol> <p>Admission is finalized on the basis of the number of seats available and the performance of the candidates.</p>
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6.2	<b>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</b>								
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WBJEE-2019	46/110	42%	For B.Tech, B.Pharma						
6.3	<b>Whether admission procedure is available on the University website and in the prospectus</b> Details of admission procedure and the components of the admission process are available on the university website as well as in the prospectus.								
6.4	<b>Please provide details of the eligibility criteria for admission in all the courses</b> Attached as <b>Enclosure 6.4</b>								
6.5	<b>Whether University is providing any reservation/ relaxation in admission? If yes, please provide details in the following format:-</b> Reservation Policy is as per the prevailing norms of state government and Regulatory Bodies.								
6.6	<b>Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-</b> <table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th data-bbox="371 1133 619 1245">Total No. of Seats (Course- wise)</th> <th data-bbox="619 1133 791 1245">No. of total students admitted</th> <th data-bbox="791 1133 1114 1245">No. of students admitted under Management quota</th> <th data-bbox="1114 1133 1401 1245">% of students admitted under management quota</th> </tr> </thead> <tbody> <tr> <td data-bbox="371 1245 619 1279"></td> <td data-bbox="619 1245 791 1279"></td> <td data-bbox="791 1245 1114 1279"></td> <td data-bbox="1114 1245 1401 1279"></td> </tr> </tbody> </table> No. The university does not provide any seat under management quota.	Total No. of Seats (Course- wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota				
Total No. of Seats (Course- wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota						
6.7	<b>What is the admission policy of the University with regard to NRI and overseas students?</b> The University complies with the policy of UGC in reference to admission under NRI and overseas students								

## E. Fee Structure

7.1	<p><b>Present Course-wise Fee structure of the University ( Please provide head-wise details of total fee charged)</b></p>
	Furnished in the <b>Enclosure 7.1</b>
7.2	<p><b>Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)</b></p>
	No
7.3	<p><b>Whether fee structure is available on the University website and in the prospectus?</b></p>
	Yes
7.4	<p><b>Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?</b></p>
	<p>Yes, the fee is charged by the University is as per the fee displayed in the University Website. There are no hidden charges.</p> <p>A fee receipt is given to each students and the record maintained of all the transactions.</p>
7.5	<p><b>Mode of Fee collection</b></p>
	Online Banking, Demand Draft, RTGS
7.8	<p><b>Whether University is providing any concession in fee to students? If yes, please provide details.</b></p>
	<p>Yes, Financial Assistance is offered to students as per University's norms and as decided by the Committee.</p> <p><b>Enclosure7.8</b></p>
7.9	<p><b>Details of the Hostel Fee including mess charges</b></p>
	<p>1. Hostel Admission Fees (One Time): Rs 5000/-.</p> <p>2. Monthly Charges (Including Food, Lodging &amp; Transportation etc): Rs. 5500/-.</p>
7.10	<p><b>Any other fee</b></p>
	NIL
7.11	<p><b>Basis of Fee Structure</b></p>
	<p>The determination of fee generally follows the norms followed by contemporary Self-financed Universities and as enumerated in various policy guidelines of the Regulators and laws in force. The current fee has generally comparable to the fee structures of the other private universities in the state providing similar facilities and education. The fee recommended by the finance committee, is put up for approval of the Governing Body.</p> <p>The University, in its formative years is fully conscious that the entire cost of education (as per capita cost of education, calculated below) cannot be passed to the students and therefore, a progressive income plan has been worked out, based on the proposed increase in number of programs and student strength. The University is aware that as per rules of law, the fee as an accepted norm, may provide for reasonable surpluses required for future plans for growth and development of the University.</p>

	<p>The tuition fee seeks to recover the actual cost of imparting education and takes into account salary and allowances to the faculty and staff (which have been kept high and competitive to ensure induction of best faculty and staff). Further, it is expected to cater for expenditure on administrative services, cost of maintenance of labs including consumables; contingent /statutory expenditure; library; maintenance of building and assets etc. This is worked out in the form of cost of education, which also factors the sanctioned/ admitted strength of students.</p> <p>Development fee is inbuilt into the Tuition fee and utilized for expenses incurred toward development of infrastructure as also keeping the futuristic infrastructural development, up gradation and replacement etc. in view.</p> <p>Hostel charges aim at recovery of actual cost of boarding, messing, laundry and maintenance, etc.</p> <p>The fee structure has been provided in the public domain in a transparent manner.</p>
<b>7.12</b>	<b>Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details</b>
	No complaints have been received
<b>7.13</b>	<b>Whether University is providing any scholarship to students? If yes, please provide details.</b>
	<b>Yes. Enclosure7.13</b>

#### F. Faculty

<b>8.1</b>	<b>Total no. of Sanctioned and filled up posts (Institution- wise and Department- wise)</b>						
	<b>DEPARTMENT</b>	<b>Professor</b>		<b>Associate Professor</b>		<b>Assistant Professor</b>	
		<b>Sanctioned</b>	<b>Filled</b>	<b>Sanctioned</b>	<b>Filled</b>	<b>Sanctioned</b>	<b>Filled</b>
	Management Studies	1	3	1	3	9	5
	Juridical Sciences	1	1	2	1	21	25
	Education	1	2	1	1	14	13
	Hotel Management	2	0	4	0	23	31
	Biotechnology	2	2	2	4	8	6
	Chemistry	1	1	0	2	1	1
	Physics	1	1	0	1	2	6
	Earth Sciences	1	1	1	1	2	6
	Remote Sensing	1	1	1	1	2	2
	Pharmacy	3	3	6	5	24	21
	Computer Science & Engineering	2	1	4	4	12	14
<b>8.2</b>	<b>Details of teaching staff in the following format (Please provided details – Institution- wise and Department-wise):</b>						
	Details are provided in <b>Appendix-XIII</b>						

<b>8.3</b>	<b>Category wise No. of Teaching Staff</b>				
	Category wise No. of Teaching Staff	Category	Female	Male	Total
		SC	4	5	9
		ST	1	0	1
		OBC	7	11	18
		PH	0	0	0
		General	66	75	141
		Total	78	91	169
<b>8.4</b>	<b>Details of the permanent and temporary faculty members in the following format</b>				
<b>Particulars</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>		
Total no. of permanent teachers	68	82	150		
No. of teachers with Ph.D. as the highest qualification	19	29	48		
No. of teachers with M.Phil. as the highest qualification	0	0	0		
No. of teachers with PG as the highest qualification	44	45	89		
No. of teachers with UG as highest qualification (Hotel Management)	5	8	13		
Total no. of temporary teachers	0	0	0		
No. of teachers with Ph.D. as the highest qualification	0	0	0		
No. of teachers with M.Phil. as the highest qualification	0	0	0		
Total no. of part-time teachers	10	9	19		
No. of teachers with Ph.D. as the highest qualification	1	1	2		
No. of teachers with M.Phil. as the highest qualification	0	0	0		
No. of teachers with PG as the highest qualification	9	8	17		
Total No. of visiting teachers	0	0	0		
<b>8.5</b>	<b>Ratio of full-time teachers to part-time/contract teachers</b>				
	Full-time Teachers: Part-time Teachers= 08:01				
<b>8.6</b>	<b>Process of recruitment of faculty</b>				
	<b>Whether advertised? (pl. attach copy of the ad)</b>				
	<b>Whether selection committee was constituted as per the UGC Regulation?</b>				
	The recruitment is through advertisement made on University website and print media.				
	Copy of advertisement is enclosed in <b>Enclosure 8.6</b>				
	Yes. The Selection Committee of the University is constituted as per the UGC Regulation				
<b>8.7</b>	<b>Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether:-</b>				
	<b>Self-Appraisal Evaluation Peer Review</b>				
	<b>Students evaluation Others (specify)</b>				
	The University has incorporated the Annual Performance Appraisal System in the HR policy. It is based on the principle that performance appraisal indicates an unbiased assessment of individual's qualities and capabilities highlighting the demonstrated performance and achievements noticed during the period of appraisal. The review is carried out as follows:				
	1. Teachers perform a self-appraisal using the API form and a format devised by the University, to evaluate the teaching-learning-evaluation process, participation in governance and contribution towards institution-building.				
	2. The Head of departments and Dean evaluate the faculty on a set of criteria based on role descriptions put in place by the Human Resources Department.				
	3. Students give feedback on the performance of faculty members towards the end of each semester. The				



	<p>feedback focuses on the teaching-learning-evaluation process</p> <ol style="list-style-type: none"> <li>4. The feedback is taken anonymously, collated and analyzed for the overall rating, strengths and weaknesses.</li> <li>5. The Human resources department forwards the results of these appraisals to a panel of experts for evaluation and recommendations.</li> <li>6. The Human Resources department, together with the Dean shares the recommendations of the Performance Appraisal Committee, with the individual faculty members and the plan of action for the coming year is formulated for self-improvement as well as incorporating changes in the course work.</li> <li>7. The Human Resources department decides upon the required training and updation and initiates programmes to ensure that the training and updation requirements of faculty members are met.</li> </ol> <p>Thus, the appraisal of faculty members involves</p> <ol style="list-style-type: none"> <li>1. Student Feedback</li> <li>2. Self-appraisal</li> <li>3. Appraisal by the Head of Department/ Dean</li> </ol>																																						
<b>8.8</b>	<p><b>Institution-wise and Department-wise teacher student ratio (only full time faculty)</b></p> <table border="1"> <thead> <tr> <th rowspan="2">DEPARTMENT</th> <th colspan="2">STUDENT TEACHER RATIO</th> </tr> <tr> <th>UG</th> <th>PG</th> </tr> </thead> <tbody> <tr> <td>Management Studies</td> <td>1:25</td> <td>01:20</td> </tr> <tr> <td>Juridical Sciences</td> <td>1:20</td> <td></td> </tr> <tr> <td>Education</td> <td>16:100</td> <td></td> </tr> <tr> <td>Hotel Management</td> <td>1:25</td> <td></td> </tr> <tr> <td>Biotechnology/Microbiology</td> <td>1:25</td> <td>1:15</td> </tr> <tr> <td>Chemistry</td> <td></td> <td>1:15</td> </tr> <tr> <td>Physics</td> <td></td> <td>1:15</td> </tr> <tr> <td>Earth Sciences</td> <td>1:25</td> <td>1:15</td> </tr> <tr> <td>Remote Sensing</td> <td>-</td> <td>1:15</td> </tr> <tr> <td>Pharmacy</td> <td>1:15</td> <td></td> </tr> <tr> <td>Computer Science &amp; Engineering</td> <td>1:20</td> <td>1:15</td> </tr> </tbody> </table>	DEPARTMENT	STUDENT TEACHER RATIO		UG	PG	Management Studies	1:25	01:20	Juridical Sciences	1:20		Education	16:100		Hotel Management	1:25		Biotechnology/Microbiology	1:25	1:15	Chemistry		1:15	Physics		1:15	Earth Sciences	1:25	1:15	Remote Sensing	-	1:15	Pharmacy	1:15		Computer Science & Engineering	1:20	1:15
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<b>8.9</b>	<p><b>Whether the University is providing UGC Pay Scales to the Permanent Faculty?</b>  <b>If yes, please provide the following details:-</b></p> <p>Yes</p>																																						
<b>8.10</b>	<p><b>Scale of Pay with all the allowances</b>  <b>Professor – Associate Prof.- Assistant Prof. –</b>  <b>Mode of Payment – (Cash /Cheque)</b></p> <p><b>Pay / Remuneration provided to:- Part-Time Faculty – Temporary Faculty- Guest Faculty –</b></p> <p>Professor-  Pay Scale of Band 37400 – 67000 with AGP 10000.  Associate Professor-  Pay Scale of Band 37400 – 67000 with AGP 9000.  Assistant Professor-  Pay Scale of Band 15600 – 39100 with AGP 6000 - 8000.  Mode of Payment-Bank transfer/ Cheque/ Demand Draft</p> <p>Part time/Guest faculty members are paid a remuneration of Rs. 1000.00 - Rs.5000 per hour of class depending on experience, specializations etc.</p>																																						

<b>8.11</b>	<b>Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicles, Computers/Any other)</b>
	<p>All the facilities are provided for up keeping proper academic ambience.</p> <ol style="list-style-type: none"> <li>1. Laptops</li> <li>2. Wi-Fi connectivity</li> <li>3. Data Cards</li> <li>4. Online data bases</li> <li>5. Journals</li> <li>6. Transportation Facilities</li> <li>7. Individual Offices</li> <li>8. Faculty Cubicles</li> <li>9. Photocopiers</li> <li>10. Printers / Color Printer</li> <li>11. IT support materials – External Drives, CDs, Pen Drives etc.,</li> <li>12. Other welfare measures, which include Lease Accommodation, Medical facilities etc.,</li> <li>13. Coffee / Tea Vending Machines</li> <li>14. Sports and Recreation facilities</li> <li>15. Fitness Facilities, Indoor and outdoor Games facilities etc.</li> </ol>

### G. Infrastructure

<b>9.1</b>	<b>Does the University have sufficient space for Land &amp; Building?</b>
	<p>YES</p> <ol style="list-style-type: none"> <li>1. Land – 5.28 acres</li> <li>2. Building – 21600 Sq. M</li> </ol>
<b>9.2</b>	<b>Does the University have sufficient classrooms?</b>
	<p>Yes</p>
<b>9.3</b>	<b>Laboratories &amp; Equipment</b>
	<ol style="list-style-type: none"> <li>a. Item Description (make and model)</li> <li>b. Location (Department)</li> <li>c. Value (Rs.)</li> <li>d. Present Condition</li> <li>e. Date of Purchase</li> </ol>
	<p>Details provided in <b>Appendix-XIV</b></p>
<b>9.4</b>	<b>Library</b>
	<ol style="list-style-type: none"> <li>a. Total Space (all Kinds)</li> <li>b. Computer / Communication facilities</li> <li>c. Total no. of Ref. Books (Each Department)</li> </ol>
	<p>Details provided in <b>Appendix-XV</b></p>
<b>9.5</b>	<b>Sports Facilities</b>
	<ol style="list-style-type: none"> <li>a. Open Play Ground(s) for outdoor sports</li> <li>b. (Athletics, Football, Hockey, Cricket, etc.)</li> <li>c. Track for Athletics</li> <li>d. Basketball courts</li> <li>e. Squash / Tennis Courts</li> </ol>

	f. Swimming Pool (Size) g. Indoor Sports Facilities including Gymnasium h. Any other
	Details to be provided in <b>Appendix-XVI</b>
<b>9.6</b>	<b>Does the University has provision for Residential Accommodation including hostels (boys &amp; girls separately)</b>
	The University has hostels for men and women. 3 women's hostels with a total capacity of 100 and men's hostels with a total capacity of 75.

## H. Financial Viability

<b>10.1</b>	<b>Details of the Corpus Fund created by the University</b>																																																																																															
	<b>Amount –</b>																																																																																															
	<b>FDR No. Date – Period – (Documentary evidence to be given)</b>																																																																																															
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	* Yet to finalize																																																																																															
	Sl	Year	Income (Rs)	Expenditure (Rs)																																																																																												
	1	2019-20*	344562401	248806907																																																																																												
	2	2018-19	263908884	196462425																																																																																												

	3	2017-18	175101433	92132330	
	4	2016-17	38674567	78843174	
<b>10.3</b>	<b>Source of finance and quantum of funds available for running the University (for last audited year) 2018-19</b> <b>Fees – Donations- Loan – Interest-Rs 245208066.00</b> <b>Any other (pl. Specify)- None</b>				
	Loan       None Interest   Rs. 2545199 Misc.       Rs.5249994 Hostel Fees Rs.10905625.00				
<b>10.4</b>	<b>What is the University’s ‘unit cost’ of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</b>				
	Unit Cost’ Of Education 1,22,144/-				
	Unit Cost’ Of Education 89,683/- (excluding the salary component)				

## I. Governance System

### 11. Organization, Governance and Management

<b>11.1</b>	<b>Composition of the statutory bodies of the University (please give names, profession &amp; full postal address of the members and date of constitution):-</b> <b>Governing Board</b> <b>Academic Council</b> <b>Finance Committee</b> <b>Board of Studies</b> <b>Others- Doctoral Scrutiny Committee, -</b> <b>Departmental Research Committee-</b> <b>Examination Committee</b> <b>(Details to be provided in Appendix-XVII)</b>
	Details are provided in <b>Appendix-XVII</b>
<b>11.2</b>	<b>Dates of the meetings of the above bodies held during the last 2 years</b> <b>(Enclose attested copy of the minutes of the meetings)</b>
	Enclosure 11.2
<b>11.3</b>	<b>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</b>
	The committees at JIS University like Governing Body, Academic Council, Finance Committee, Board of Studies, etc are constituted as per the Statute of JIS University. The Statute is attached as <b>Enclosure 11.3</b>
<b>11.4</b>	<b>Are there other strategies to review academic programs besides the academic council? If yes, give details about what, when and how often are such reviews made?</b>

	<p>The University takes a holistic and 360-degree approach towards reviewing its academic program. The approach consists of engaging with, and taking feedback from multiple sources/stakeholders as illustrated below:</p> <ul style="list-style-type: none"> <li>(a) Educational policy changes from the State/Central governments</li> <li>(b) Trends reports from industry bodies like CII and FICCI</li> <li>(c) Inputs from eminent industry persons for introduction of new industry oriented electives</li> <li>(d) Companies that offer internships and placements to our students</li> <li>(e) Feedback from Students, Alumni</li> </ul> <p>The feedback are collected and analysed by the Program coordinator at the Department Committee meeting, then it is placed before the concerned Board of Studies which are forwarded to the Academic Council and then to Governing Body for final approval</p>

## J. Research Profile

<b>12.1</b>	<p><b>Faculty-wise and Department-wise information to be provided in respect of the following:-</b></p> <ul style="list-style-type: none"> <li>• Student Teacher Ratio</li> <li>• Class Rooms</li> <li>• Teaching labs</li> <li>• Research labs (Major Equipment)</li> <li>• Research Scholars (M. Tech, Ph.D., Post-Doctoral Scholars)</li> <li>• Publications in last 3 years (Year-wise list)</li> <li>• No. of Books Published</li> <li>• Patents</li> <li>• Transfer of Technology</li> <li>• Inter-departmental Research (Inter-disciplinary)</li> <li>• Consultancy</li> <li>• Externally funded Research Projects</li> <li>• Educational Programmes Arranged</li> </ul>
	Provided in Enclosure 12.1

## K. Misc.

### 13. Details of Non-Teaching Staff

<b>13.1</b>	<p><b>Details of Non-Teaching Staff (Details to be provided in Appendix-XVIII)</b></p>														
	<p>Details provided in <b>Appendix-XVIII</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 15%;">Designation</th> <th style="width: 10%;">Age</th> <th style="width: 15%;">Qualification</th> <th style="width: 10%;">Scale of Pay</th> <th style="width: 15%;">Date of Appointment</th> <th style="width: 20%;">Trained Yes/No If yes, Details</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details							
Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details									

<b>13.2</b>	<b>Summary of the Non-Teaching Staff</b>			
	<b>Particulars</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
	<b>Administrative Staff</b>			
	Group A	0	5	5
	Group B	4	6	10
	Group C	2	10	12
	Group D	4	15	19
	Sub-total	10	36	46
	<b>Non-Teaching Staff</b>			
	Group A	0	0	0
	Group B	1	2	3
	Group C	5	14	19
	Group D	1	1	2
	Sub-total	7	17	24
	<b>Grand Total</b>	<b>17</b>	<b>53</b>	<b>70</b>
<b>13.3</b>	<b>No. of Non-teaching staff category wise</b>			
	<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
	SC	5	4	9
	ST	1	0	1
	OBC	2	3	5
	PH	0	0	0
	General	9	46	55
	Total	17	53	70
<b>13.4</b>	<b>Ratio of Non-teaching staff to students</b>			
	70 : 2037 = 01 : 29			
<b>13.5</b>	<b>Ratio of Non-teaching staff to faculty</b>			
	70 : 169 = 01 : 2.4			

#### 14. Academic Results

<b>14.1</b>	<b>Faculty-wise and course-wise academic results of the past 3 years</b>			
	<b>Sl</b>	<b>Course</b>	<b>No. of Candidates appeared</b>	<b>Result</b>
<b>Details provided in Enclosure 14.1</b>				

## 15. Accreditation

<b>15.1</b>	<b>Whether Accredited by NAAC? If yes please provide the following details:</b> <b>Date of Accreditation Period</b> <b>Grade</b> <b>CGPA</b> <b>Grading System Followed</b>
	Yet to apply
<b>15.2</b>	<b>Whether courses are accredited by NBA? If yes please provide course-wise details as under:-</b>
	Not yet eligible
<b>15.3</b>	<b>Other Accreditations, if any</b>
	No
<b>15.4</b>	<b>Any other information (including special achievements by the University which may be relevant for the University)</b>
	<ol style="list-style-type: none"><li>1. University is publishing on a regular basis<ol style="list-style-type: none"><li>i. Annual report,</li><li>ii. Newsletter and</li><li>iii. Journal</li></ol></li><li>2. National &amp; International conferences are organized by the University from time to time</li><li>3. Special achievements by the university are also well recognized</li></ol>

## 16. Strength and Weaknesses of the University


<b>16.1</b>	<b>Strengths of the University</b>
	<ol style="list-style-type: none"><li>1. JIS Group's reputation and strong brand presence</li><li>2. Planned infrastructure and modern technical set up, equipment and laboratories highly conducive for academics and research.</li><li>3. The University offer divergent programs at undergraduate, postgraduate and doctoral levels in Engineering, Pharmacy, Management, Law, Applied Sciences and Education with modern and contemporary curriculum design</li></ol>
<b>16.2</b>	<b>Weaknesses of the University</b>
	<ol style="list-style-type: none"><li>1. There is scarcity of very well qualified senior professor mainly in advanced studies. However there is continuous effort made by mangement team to recruit competent and senior level faculty from reputed institutions.</li><li>2. R &amp; D and consultancy work in collaboration with national agencies and industry as resource of funding need to be improved</li><li>3. The medium of instruction at the University is English. We recognize the fact that this is difficult for many of our students, particularly when the University places emphasis on diversity. The challenge to ensure that all students get a rich learning experience irrespective of their diverse backgrounds is an issue that we are constantly working on.</li></ol>

**Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www.jisuniversity.ac.in](http://www.jisuniversity.ac.in)

**Signed and Sealed by the Head of the Institution**



*Vice Chancellor*  
**JIS UNIVERSITY**  
Agarpara, Kolkata

